



AIKIDO
HARMONIE

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General Assembly of the Aikido Harmonie Association

Minutes of the meeting and decision

Thursday, August 22nd 2019

Halle aux sports - Le Vigan

Minutes drafted by: Aurélie Bousquet, association secretary

49 present members: Albert J., Alory B., Bert Latrille J., Besrest R., Bonzon R., Boulmer N., Bousquet A., Carcy P., Catel A., Charpentier D., Cholet G., Coulon C., Delorme B., Ducourant C., Ducourant J., Dupuy G., Durupt M., Duthoy H., Fernandez M., Grimault A., Hincelin A., Hyndrak T., Kikuchi A., Kruithof D., Lamy C., Laurent M., Le Derf S., Lecoq I., Liard J., Léger C., Malval A., Mende C., Messenger M., Meugnier JM., Meunier A., Millet B., Morisod G., Pellé JC., Pozzi A., Renier N., Remise C., Rettle G., Ruello J., Schroeder H., Schwartz MP., Seigner D., Stoup L., Tabourot M., Treheux I.

39 members are represented by proxy.

The association holds 123 active members, the quorum is therefore met.

The General Assembly session is opened at 14:45.

Stéphane le Derf in his quality as President of the association started by thanking the bureau members for their involvement throughout the year in organizing the seminar, and for the setting up of the anniversary event that required hundreds of hours of preparation and planning.

The briefing on activities for the year presented on 23rd August 2018 is put to the vote of the Assembly for approbation.

Vote: Approved by the unanimity of present members and represented via proxy.

Briefing on 2018¹ activities

The President presents the Briefing, whose main aspects are :

- The purpose of the association remains unchanged;
- The number of members is stable : 122;
- The inscriptions to the seminar show a marginal upward trend: 127 attendees;
- The new documents for rules and regulations was voted in 2018;
- The crate for stocking gear has been delivered and received;
- Reusable cups have been manufactured;
- Decision to invite Saotome Sensei for the 30th anniversary of the association in 2021;
- Request to ask Ikeda Sensei to arrive in the Vigan one day earlier;
- Decision to gift the Communauté d'agglomération [in French, the local relevant administrative authority] an amount of 2,500€;
- Appointment after vote of a new Bureau.

The briefing is presented to the Assembly for vote.

Vote: Approved by the unanimity of present members and represented via proxy.

Financial briefing on 2018

André Hincelin, treasurer of the association; calls to attention that the documents pertaining to the financial management of the association are available on the website. He then presents the data for 2018:

- Income amount to three separate items
 - Inscription to seminar (18,450€);
 - Association memberships (1,884€);
 - and sales (250€).
- Spend amounts to 24,310€ and correspond to fees for the seminar's teachings by Ikeda Sensei;
- Balance of 2018: -9,651.81€.
- Bank and "Livret A" on 31/12/18:
 - Banque postale: 1,510.79€
 - Livret A: 60,506.67€
 - Paypal: 2,107.38€

A discussion is held around the fees granted to Ikeda Sensei and on the impact of monetary fluctuations on the amount provided.

The financial briefing is presented to the Assembly for vote.

Vote: Approved by the unanimity of present members and represented via proxy.

Activity report for 2019

The president presents the activities of 2019:

- the number of members is stable (123);
- Small increase in the number of seminar participants but overall lesser participation to the full seminar;
- The Association ordered 250 new reusable cups.
- A formal letter of invitation in English and Japanese has been given in person by the President to Saotome Sensei. This is done with the possibility in mind of having the Sensei come back for some lessons in 2021. Sensei was very moved by this invitation and promised to consider.

G. Cholet recalls that there are numerous seminars held during this period of the year and that the people who used to do the full seminar are now only coming for 4 days in order to be able to go to other places too. Stéphane confirms that indeed, before, the Vigan had the monopoly, but not anymore.

Julien Bert Latrille completes by saying that some seminars that are held over a few days are much more intense than the Vigan.

Remi Besrest; vice secretary , presents the activities he held during the year:

- Email migration of the association (time consuming activity) .
- Planning and organization of the anniversary event, also heavy workload without considering the time required for musical training/ contact musicians, planning the show, etc.
- Some music instruments and gear had to be rented for the evening.

He concludes by thanking all of the volunteers who participated to the show. The Assembly warmly applauds him and commend all the work done.

Michaela Fernandez, vice president, presents her activities:

- She takes charge of the setting up of the dojo: mats, changing rooms, entry and hallways, etc.
- This year difficulties were had in finding volunteers to set up the mats. A smaller group than usual was available, resulting in more work for each participating individual.

- Michaela remarks that the rotating calendar of the Communauté de communes makes the work harder in finding volunteers to help her in her tasks.
- Michaela thanked the technicians of the local administration that help her in setting up the space for the seminar.

Aurélie Bousquet, secretary, presents her activities:

- Drafting of the General Assembly meeting minutes of 2018
- Communication via email (announcing the seminar; opening memberships, etc).
- Answering the members' queries;
- logging memberships and seminar inscriptions from the online platforms;
- Management of inscriptions for the meal/anniversary event.

Aurélie reminds the members that it is very difficult to get in touch with everyone; as most email addresses used at registration are not the ones for main correspondence. This makes any tracking and follow up difficult. Second; she mentions the heavy additional workload that is created when people register in several bouts and recommends a single time inscription in bulk if possible.

Bureau proposals

- During the meeting with Ikeda Sensei on 19th august, the bureau asked Ikeda sensei to accept lower fees, in order to balance the association's finances. he agreed orally, and accepted that the lump sum of 20,000\$ would also include on site spend (housing; transit and 500€ in cash).
- Proposal is made of a new Fee grid:

The purpose of this grid is threefold :

- Lower the number of members, it has been noticed that many members only register as such out of the lower fees for the association. These memberships represent a lot of work to be processed which aren't of added value for the life of the association. Over the years, we notice always the same people at the General Assembly meeting.
- The new grid entails a slight increase for pre-inscription costs, also out of the desire to try and balance the accounts more.
- This proposal allows to simplify management of registration; with a current situation of 4 different grids. This proposal brings it down to only 2.

The membership cost is maintained at 16€ including a gratitude gift.

Seminar Length	Pre-registration online	On site
Full	115 €	160€

4 days (8 half days)	80€	100€
2 days (4 half days)	60€	65€
1 day (2 half days)	35€	40€

The new grid is presented to the Assembly for vote.

Vote: Approved by the majority of present members and represented via proxy.

Questions and answers

- The president brings to the attention of the Assembly that the future of the association bears thinking about; Ikeda Sensei getting older now and for now having no potential designated successor appointed.
- Christine Ducourant calls to the good will of all to assist and facilitate the work done by the bureau members.
- Philippe Michel asks when the mats are generally set up in order to support Michaela Fernandez in her work. She answers that the timeline changes every year according to the planning of the administrative authority.
- Jean Liard underscores that this year there were no artisans and craftsmen/women present to the seminar to sell their wares. Aurélie explains that it is very difficult to find volunteers to come all the way to Le Vigan at this time of year.
- Corentin Coulon suggests to add a QR code to the seminar banners.

The date of the next seminar is set from 22nd to 30th August, 2020.

The Assembly ends at 16:45

Sign off

¹ In French, this briefing is called a 'Moral Report', indicating a document containing all relevant information pertaining to the evolution of the association, but that are not of a financial nature. The latter data points are presented in a separate report, entitled Financial Briefing.